

**Town of Sunset Beach
Planning Board Meeting
March 6, 2014**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Member Al Seibert, Noelle Kehrberg, Len Steiner, Bob Tone and Sybil Kesterson

Members absent: None

Staff Present: Susan Parker, Town Administrator; Sandy Wood, UDO Administrator; Randy Walters, Building Inspector; and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments.

The following items were added to the March 6, 2014 agenda:

- Email Discussion
- Roundabout Update

Consideration of Minutes for Approval

The November 21, 2013, January 16, 2014, February 6, 2014 and February 20, 2014 minutes were distributed for approval consideration at the March 20, 2014 meeting.

Email Discussion

Chairwoman Santavicca reminded everyone that email discussions are a violation of the open meetings law and encouraged the members to voice individual ideas and topics through email but to bring formal discussions to the meetings.

UDO Administrator Report

Required Changes to UDO as to BOA

Sandy Wood advised that Staff is preparing the Resolution concerning the UDO Board of Adjustment section amendments and will be delivered to the Planning Board soon.

Roundabout Update

Sandy Wood advised that the plans have been reviewed and a meeting was held with the contractor concerning the pedestrian/bicycle traffic that will be utilizing the roundabout. Wood advised that each lane will be painted with crosswalk lines and the lanes will be divided by a concrete area for pedestrian/bicycle traffic to rest while waiting for traffic to clear before proceeding through the next lane.

Staff Review of Changes to Flood Map and FEMA Regulations

Randy Walters reported to the Board the height measurement methods use by neighboring communities. Walters also reported that the House passed a bill that included positive amendments concerning the proposed flood insurance rate increases and the manner in which the rate is determined; the bill goes to the Senate now. Attorney Isenberg advised, in writing, that the Town can change the method in which height is measured.

Other Reports

Town Council Meeting

Wood advised that the Roundabout completion timeline was discussed during the March 3rd Town Council meeting. Wood informed the Board of a permitted \$1.5 million dollar renovation for Food Lion.

Town Council Workshop

Chairwoman Santavicca reminded the Board that the last Council Work Session was the Annual Retreat in which direction was given concerning the Vision Plan Overlay District, Noise Ordinance, Pier Head Alignment and the review of the CR-1 zone.

Technical Review Committee

No report given.

Old Business

Noise Regulations

Member Steiner advised that he met with Chief Massey and requested her to obtain information from other jurisdictions concerning noise ordinances.

Pier Head Alignment

Staff is working with CAMA and will provide information to the Board soon.

CR1 Review

The Board briefly discussed the CR-1 zone and roadways. Staff was requested to review the road acceptance ordinance for needed amendments. The Board briefly discussed the removal of the Mad Inlet hazard area designation.

UDO Changes Ready for final review and Referral to Town Council

Staff advised that the UDO amendments will be presented at the next meeting for final review.

Adaptation of Vision Plan into Overlay District

The Board was requested to review Chapter 4, Appendix 1, 2 and 3 of the Vision Plan. These sections will be converted into the Overlay District.

New Business

None

Public Comments

Jan Harris 206 North Shore Drive – Questioned fairness of allowing higher structure elevations if the measurement method changes, advised that conservation areas need to be maintained and advised of FEMA and federal regulations concerning structures in a VE zone.

Carol Scott 1527 North Shore Drive East – Questioned the amount of fill dirt on Riverside Drive property.

MEMBER KESTERSON MADE A MOTION TO ADJOURN THE MARCH 6, 2014 MEETING. VICE-CHAIRMAN VINCENZ SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary